



Harmony Energy Storage Ltd (HESL) understands that your privacy is important to you and that you care about how your personal data is used. We respect and value the privacy of all of those who participate in public consultation exercises and will only collect and use personal data in ways that are described here, and in a way that is consistent with our obligations and your rights under the law.

## 1. Information about us

Harmony Energy Storage Ltd  
Limited company registered in England under company number 10141078  
Registered address: Conyngham Hall, Bond End, Knaresborough, North Yorkshire, England, HG5 9AY  
VAT number: GB248097577

Data Protection Representative: Peter Kavanagh, CEO  
Email address: [planning@harmonyenergy.co.uk](mailto:planning@harmonyenergy.co.uk)  
Telephone number: 01423 799 109  
Postal address: Conyngham Hall, Bond End, Knaresborough, North Yorkshire, England, HG5 9AY

## 2. What does this Notice cover?

This Privacy Notice explains how we use your personal data; how it is collected, how it is held and how it is processed. It also explains your rights under the law relating to your personal data.

## 3. What is personal data?

Personal data is defined by the General Data Protection Regulation (EU Regulation 2016/679) (the “GDPR”) as ‘any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier.

Personal data is, in simpler terms, any information about you that enables you to be identified. Personal data covers obvious information such as your name and contact details, but it also covers less obvious information such as identification numbers, electronic location data and other online indicators. The personal data that we use is set out in Part 5, below.

## 4. What are my rights?

Under the GDPR, you have the following rights, which we will always work to uphold:

- a) The right to be informed about our collection and use of your personal data. This Privacy Notice should tell you everything you need to know, but you can always contact us to find out more using the details in Part 11.

- b) The right to access the personal data we hold about you. Part 10 will tell you how to do this.
- c) The right to have your personal data rectified if any of your personal data held by us is inaccurate or incomplete. Please contact us using the details in Part 11 if this is the case.
- d) The right to be forgotten, i.e. the right to ask us to delete or otherwise dispose of any of your personal data that we have. Please contact us using the details in Part 11 if this is the case.
- e) The right to restrict (i.e. prevent) the processing of your personal data.
- f) The right to object to us using your personal data for a particular purpose or purposes.
- g) The right to data portability. This means that, if you have provided personal data to us directly, we are using it with your consent and the data is processed using automated means, you can ask us for a copy of that personal data to reuse with another service or business in many cases.
- h) Rights related to automated decision-making and profiling. We do not use your data in this way.

For more information about our use of your personal data or exercising your rights as outlined above, please contact us using the details provided in Part 11.

Further information about your rights can also be obtained from the Information Commissioner's Office or your local Citizens Advice Bureau.

If you have any cause for complaint about our use of your personal data, you have the right to lodge a complaint with the Information Commissioner's Office.

## **5. What personal data do you collect?**

We may collect some of all of the following personal data. This may vary depending on the type of consultation we are undertaking:

- Name
- Postal address
- Telephone number
- Email address
- Gender
- Date of birth
- Age group
- Opinions
- Home ownership

## **6. How do you use my personal data?**

Under the GDPR, we must always have a lawful basis for using personal data. This may be because you have consented to our use of your personal data, because it is in our legitimate

business interests to use it, because it is necessary for the performance of a task carried out in the public interest, or to comply with a legal or planning obligation.

We use personal data for the purpose of public consultation. This is to consult with members of the public, elected officials, government and local authority employees, business owners, residents and users of public and private services in respect of proposed development, enabling us to:

- Obtain feedback and opinions on our proposals
- To communicate with those who express an interest in a proposed development
- To produce reports for official bodies setting out the opinions of consultees

## **7. How long will you keep my personal data?**

We will not keep your personal data for any longer than is necessary in light of the reasons for which it was first collected. Your personal data will therefore be kept for the periods set out in our Data Retention Policy.

## **8. How and where do you store or transfer my personal data?**

The security of your personal data is essential to us and, to protect your data, we take a number of important data and IT security measures.

## **9. Do you share my personal data?**

We employ the services of a third-party organisation to manage our consultation processes. This organisation will have access to your data, but retains the same commitment to data security and privacy that we do. We may also share your personal data with partner organisations who are involved in our planning applications and who are commissioned to do work on our behalf.

We do not share your personal data with any other third-party organisation including mailing fulfilment, telemarketing or market research agencies.

We will only store or transfer your personal data within the European Economic Area (EEA). This means that your personal data will be fully protected under the GDPR or to equivalent standards by law.

In some limited circumstances, we may be legally required to share certain personal data, which might include yours, if we are involved in legal proceedings or complying with legal obligations, a court order, or the instructions of a government authority.

## **10. How can I access my personal data?**

If you want to know what personal data we have about you, you can ask us for details of that personal data and for a copy of it (where any such personal data is held). This is known as a “Data Subject Request”.

All Data Subject Requests should be made in writing and sent to the email or postal addresses shown in Part 11. There is not normally any charge for a Data Subject Request. If your request is ‘manifestly unfounded or excessive’ (for example if you make repetitive requests) then a fee may be charged to cover our administrative costs in responding.

We will respond to your data subject request within one month of receiving it. Normally, we aim to provide a complete response, including a copy of your personal data, within that time.

### **11. How do I contact you?**

To contact us about anything to do with your personal data and data protections, including to make a Data Subject Request:

Email: [planning@harmonyenergy.co.uk](mailto:planning@harmonyenergy.co.uk)

Call: 01423 799 109

Write to: Data Protection Representative, Harmony Energy Storage Ltd, Conyngham Hall, Bond End, Knaresborough, North Yorkshire, England, HG5 9AY

### **12. Changes to this Privacy Notice:**

We may change this Privacy Notice from time to time. This may be necessary, for example, if the law changes, or if we change our business in a way that affects personal data protection. Any changes will be clearly identified.

This notice has been approved and authorised by:

Peter Kavanagh  
CEO  
Harmony Energy Storage Ltd

Date: 14 April 2020

Due for review by: 15 April 2021